



# SASB Student Travel Grant

Applications open  
closing 14 July 2023

The SASB is pleased to call for applications to the SASB Student Travel Grant for 2023. The SASB Student Travel Grant can fund **economy class airfares or other travel, accommodation and registration** to conferences and workshops relevant to the field of systematics and taxonomy. This also includes registration for virtual workshops or conferences. Grants are now also able to fund travel and accommodation to allow students to visit collections (e.g. museums) for essential research visits, and field work (*note that this is a change from pre-2022, when field work and collection visits were not eligible*). Travel can be within the state, interstate or international.

Grant awardees are required to submit a brief report on the conference, workshop, collection visit or field work they attended/conducted, which must be submitted to the SASB Secretary by no later than 3 months following the activity; this report may be disseminated to the SASB membership.

## **There is only one grant category for the current round:**

Funds of **up to \$2500 AUD** (ex GST) can be applied for, either for smaller travel for field work activities, collection visits, and workshops and conferences within Australia, or larger field work activities, longer visits to collections, and international conferences or workshops.

Students are encouraged to only apply for the actual amount they require, and create a budget suitable for the type of travel or conference they are applying for. All applications will be merit-based and the strength of the justification for travel.

## **Travel should be conducted before the end of 2023.**

### **Eligibility**

The award is available to financial student members of SASB who are enrolled either full-time or part-time, and are within candidature in Honours (normally one year full time), Research Masters (normally 2 years full-time) or Ph.D. (normally 4 years full time). Student members of the SASB Council may apply.

All applications should be emailed before 11:59 pm AEST **on 14 July 2023** to the SASB Secretary ([SASBiologists@gmail.com](mailto:SASBiologists@gmail.com); refer to <https://www.sasb.org.au/contact>). Late applications will not be considered. Applications must be submitted as a single PDF document, in Times New Roman 12 pt (or similar) font, single spaced with margins of at

least 1 cm. Applicants will be notified of the outcome within two months of the round closing.

**The application should consist of the following:**

1. Applicant's details
2. Details of proposed conference/workshop/collection visit/field work activity
3. Justification (max ½ page)
4. Budget

**For Applicant's Details please include:**

1. Full name
2. Work postal address
3. Email
4. Social media handle(s) if used professionally
5. Phone number (preferably mobile)
6. Qualifications
7. Award enrolled in (Honours, Research Masters or Ph.D.)
8. Full time or part time
9. Start date of candidature
10. Title of research project
11. Start date and finish date for the relevant project
12. Principal supervisor (position address and email).

**For the Details of Proposed Activity please include:**

1. Name and location of conference/workshop and administering organisation, or details of the collection visit or field work.
2. Dates of intended travel.
3. **For conferences:** whether you are presenting, and if so, title of presentation, abstract and mode (oral/poster).
4. **For collection visits:** Before submitting your application to SASB, you must contact the relevant collection manager/curator/researcher at the institution and confirm they are able to host you during your provided dates. Please provide the name and contact details of this person and confirm you have approval to visit the collection.

**For the justification please include:**

Justify the reason for travel: explain how the workshop/conference/field work/collection visit is relevant and important for your project, and what you hope to achieve by attending (max 1/2 page).

**For the Budget include:**

An itemised cost of the activity (e.g. registration, travel if applicable, accommodation if applicable). Use accurate estimates as best you can, not government rates as an example.

Include the total budget for travel, including other funds secured or applied for (including these will NOT make the proposal less competitive).